

West Lafayette Board of Parks and Recreation
Consideration of Special Request

Date submitted: 4/22/14

Date of event: 6/13/14

Describe the event: Annual Forensic Diversion Celebrating Sobriety Picnic – An annual event that celebrates that sobriety of our participants. We include family and friends, serve food and drinks, play games, and enjoy the afternoon together.

Describe the nature of the special request:

a) Fee Waiver? If so, state the fees that are being requested for waiver/reduction:

We are requesting that the rental fees be waived so the participants can focus on fund raising for food and other picnic items. _____

b) Special Use? Describe any deviation from normal operations or special use:

Will the event be open to the public or be a private event? Semi-private. Judges, commissioners, mayors, county council members, etc will be invited to celebrate the success of our participants. Please attach any additional materials that you feel would be helpful for the Board in considering your request.

The West Lafayette Board of Parks and Recreation will consider requests based on various criteria, including but not limited to whether or not the Special Request will:

- be consistent with the goals and mission of the Parks Department?
- be a benefit to the West Lafayette community?
- create a disturbance or inconvenience for the West Lafayette community?
- cause the Parks Department to expend personnel time or other resources?

In addition, the Board may consider other factors as it deems appropriate from time to time.

Groups making a Special Request are required to have a representative attend the Board meeting at which their request will be considered.

(Revised 5/20/13)